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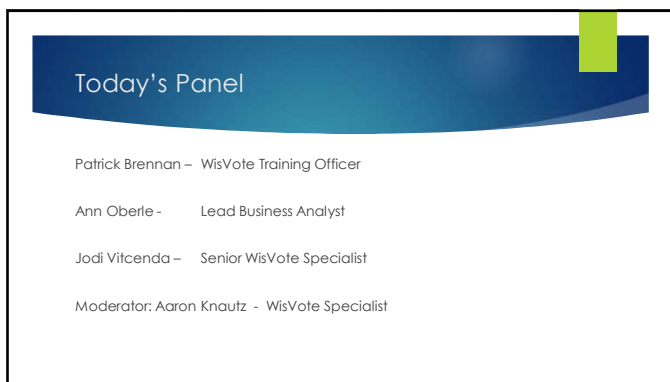
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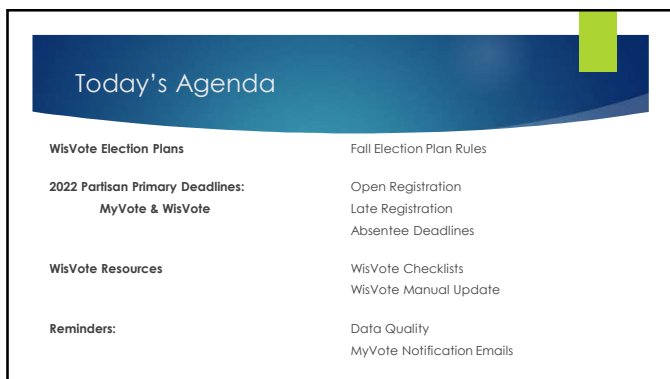
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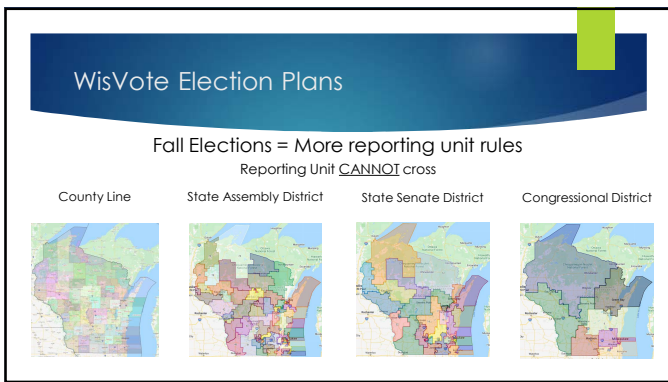
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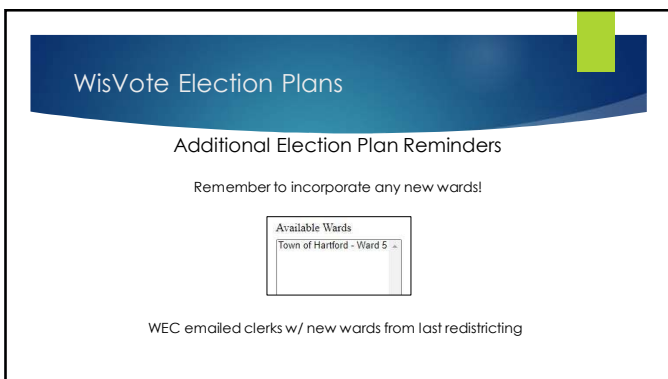
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## WisVote Election Plans

### Additional Election Plan Reminders

Confirm WisVote Reporting Units match machine programming

Reporting Units		
Reporting Unit	Name	Election Type
1	Wards 1-4-5	Partisan Primary
2	Wards 2-3	Partisan Primary

➔

Reporting Unit
Town of ADDISON Wards 1-6
Town of BARTON Wards 1-4
Town of EMM Wards 1-5
Town of FARMINGTON Wards 1-5
Town of GERMANTOWN Ward 1
Town of HARTFORD Wards 1,4,5
Town of HARTFORD Wards 2-3
Town of JACKSON Wards 1-6
Town of JACKSON Ward 7

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## WisVote Election Plans

### Additional Election Plan Reminders

Confirm Polling Locations are correct!

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## WisVote Election Plans

Reminder emails sent Monday, June 9th

5 separate emails:

Wards not associated with any reporting unit

Reporting units crossing Senate lines

Reporting unit(s) crossing county lines

Reporting unit(s) crossing Congressional lines

Reporting units crossing Assembly lines

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## WisVote Election Plans

Reminder emails sent Monday, June 9th

Focused on August 9th Partisan Primary

Currently no Election Plans crossing boundaries

Good time to check your General Election plan

WEC can't check for other issues

**ELECTION PLAN - INFORMATION**  
Town of ALGOMA - General Election

**General**

Name: Town of ALGOMA - General Election

Initiation: TOWN OF ALGOMA - WINNEBAGO COUNTY

Election Type: General Election

Owner: TOWN OF ALGOMA - WINNEBAGO COUNTY

**Reporting Units**

Reporting Unit	Name	Election Type	Initiation
1	Wards 1-4	General Election	Town of ALGOMA

Thank you!

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## WisVote Election Plans

Manual Section 4.2

### Fixing Reporting Units

Adding/Removing Wards

SAVE SAVE & CLOSE CANCEL **DEACTIVATE** AUDIT HISTORY START DIALOG

Ward changes require deactivation/recreating

Click on Reporting Unit Name

Once deactivated, wards free to reassign

**Reporting Units**

Reporting Unit	Name	Election Type
1	Wards 1-4-5	Partisan Primary
2	Wards 2-3	Partisan Primary

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## WisVote Election Plans

Manual Section 4.2

### Fixing Reporting Units

Updating Polling Place

Two Options for updating

**Poll book records created but not printed**

Follow Deactivate/Recreate process & assign correct polling place

Correct polling place will be listed on poll book

**Poll Books printed**

Update polling place in record

Correct polling place not on poll book

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## WisVote Election Plans

Manual  
Section  
4.2

### Fixing Reporting Units

#### Updating Polling Place

Polling Place field is not locked

Clear field, search new polling place, select, save

Only use if poll book files not generated  
Or  
Poll books already printed

Reporting Unit

General Details

Polling Place Name \*

HARTFORD TOWN HALL

Election Plan \*

Town of HARTFORD - Partisan Primary

Jurisdiction \*

TOWN OF HARTFORD - WASHINGTON COUNTY

Name

Wards 1-4-5

Reporting Unit Number

1

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## WisVote Election Plans

Manual  
Section  
4.2

### Fixing Reporting Units

#### Copying Election Plan

SAVE & CLOSE

COPY PLAN INFORMATION

CANCEL

AUDIT HISTORY

No need to manually enter every election

Start from completed election plan

Click **Copy Plan Information** button

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## WisVote Election Plans

Manual  
Section  
4.2

### Fixing Reporting Units

#### Copying Election Plan

Copies from current election plan to chosen election

Can also copy MyVote Absentee Options (or not)

Confirm selection(s) and you're done!

Please select which record types you wish to copy

Reporting Units

☒ No  
☒ Yes

Absentee Information

☒ No  
☒ Yes

Election Plan: Town of HARTFORD - Partisan Primary will be copied to Town of HARTFORD - General Election

+ Caution: This will overwrite the selected election plan, including all of its reporting units and polling places

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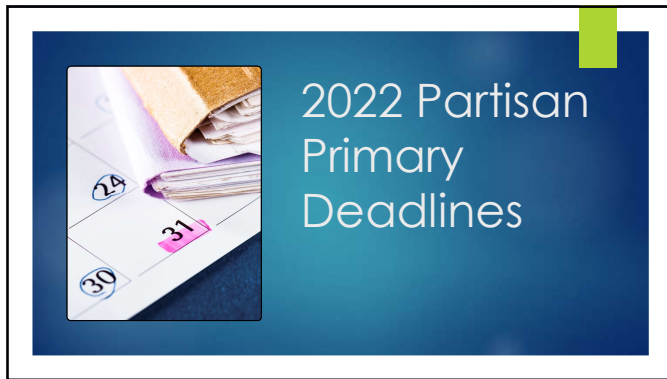
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2022 Partisan Primary Deadlines

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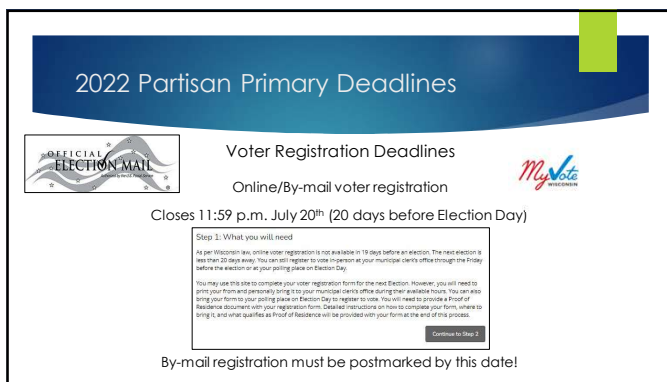
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2022 Partisan Primary Deadlines

**Voter Registration Deadlines**

Online/By-mail voter registration

Closes 11:59 p.m. July 20<sup>th</sup> (20 days before Election Day)

**Step 1: What you will need**

As per Wisconsin law, online voter registration is not available in 18 days before an election. The next election is less than 20 days away. You can still register to vote in-person at your municipal clerk's office through the Friday before the election or at your polling place on Election Day.

You may use this site to complete your voter registration form for the next Election. However, you will need to print your form and personally bring it to your municipal clerk's office during their available hours. You can also bring your form to your polling place on Election Day to register to vote. You will need to provide a Proof of Residence document with your registration form. Detailed instructions on how to complete your form, where to bring it, and what qualifies as Proof of Residence will be provided with your form at the end of this process.

[Continue to Step 2](#)

By-mail registration must be postmarked by this date!

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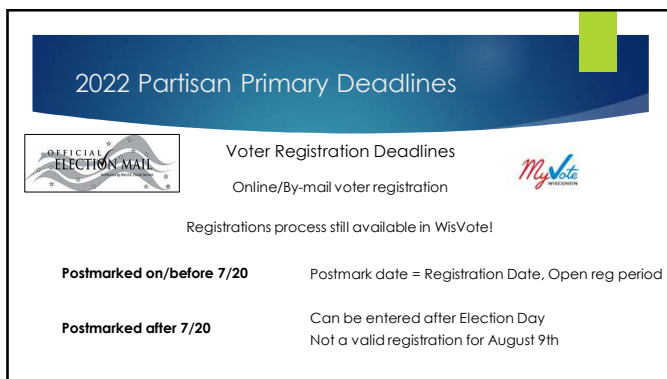
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2022 Partisan Primary Deadlines

**Voter Registration Deadlines**

Online/By-mail voter registration

Registrations process still available in WisVote!

**Postmarked on/before 7/20**      Postmark date = Registration Date, Open reg period

**Postmarked after 7/20**      Can be entered after Election Day  
Not a valid registration for August 9th

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## 2022 Partisan Primary Deadlines



**Voter Registration Deadlines**

In-person voter registration (Late Registration) 

Closes 5:00 p.m. August 5<sup>th</sup>, Friday before Election Day

**NO VOTER REGISTRATION SATURDAY THROUGH MONDAY BEFORE ELECTION DAY!**

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**2022 Partisan Primary Deadlines**

**VOTER REGISTRATION**

Manual Section 2.2

**Registration Entry**

Registration Period: Late

Registration Date: 7/29/2022

Registration Source: Clerks Office

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## 2022 Partisan Primary Deadlines

Manual Section 4.2

### Late Registration Period in WisVote

Registration period = Late (Defaults to Open!)

Registration Sources = Clerks Office  
or  
Alternative Absentee Location

Registration Date & Source do not autofill

**Registration Entry**

Registration Period: Late

Registration Date: 7/29/2022

Registration Source: Clerks Office

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2022 Partisan Primary Deadlines


Late Registration Period in WisVote

EL-133 Certificate of Late Registration

Available in WisVote Voter Record

OR

Fillable PDF version available from WEC Helpdesk



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2022 Partisan Primary Deadlines

Late Registration Period in WisVote

EL-133 Certificate of Late Registration

SAVE & CLOSE + NEW X CANCEL DEACTIVATE REQUEST CONFIDENTIAL... LETTERS

VOTER RECORD  
Johnson, Jack

Must be generated after registration created/updated

LETTERS

- EDR: Wrong Jurisdiction
- EDR: Wrong Polling Place
- EDR: Incomplete Registrat...
- Incomplete Letter
- Undeliverable 30 Day Not...
- DMV Check Non-Match L...
- Felon Letter
- EL-133 Certificate of Late...

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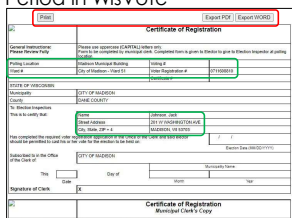
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2022 Partisan Primary Deadlines

Late Registration Period in WisVote

WisVote EL-133  
Certificate of Late Registration



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## 2022 Partisan Primary Deadlines

### Absentee Application Deadlines

#### Elections Specific Requests

Military Voters      Military Voters: Away from Home

#### Calendar Year & Indefinitely Confined Requests

The deadline to request an absentee ballot is as follows:

The deadline for Regular Voters, Temporarily Overseas Voters, and Permanent Overseas Voters to request a ballot for the upcoming election is 5:00 p.m. on the Thursday prior to Election Day.

The deadline for Calendar Year and Indefinitely Confined Voters, (those who have a hard time getting to the polls because of age, illness, infirmity or disability) to request a ballot for the upcoming election is 5:00 p.m. on the Friday prior to Election Day.

The deadline for Military Voters to request an absentee ballot is 5:00 p.m. on Election Day for elections that include a Federal contest and 5:00 p.m. on the Friday before Election Day for elections without Federal contests.

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## 2022 Partisan Primary Deadlines

### Absentee Application Deadlines

Election Specific Requests: 5:00 p.m. August 4th, five days before Election Day

Election no longer a choice in MyVote after deadline\*

I am requesting an absentee ballot for:

☐ All elections for the calendar year ending 12/31/2022

The following upcoming elections:

Aug 8, 2022 - 2022 General Election

➔

I am requesting an absentee ballot for:

☐ All elections for the calendar year ending 12/31/2022

The following upcoming elections:

Nov 8, 2022 - 2022 General Election

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## 2022 Partisan Primary Deadlines

### Absentee Application Deadlines

Calendar Year & IC Requests: 5:00 p.m. August 5th, four days before Election Day

All elections from today's date through the end of the current calendar year (ending 12/31).

☒ For the indefinitely confined voters only: I certify that I am indefinitely confined because of age, illness, infirmity or disability and request absentee ballots be sent to me automatically until I am no longer confined, or I fail to return a ballot. Anyone who makes false statements in order to obtain an absentee ballot may be fined not more than \$1,000 or imprisoned not more than 6 months or both. Wyo. Stat. §§ 12-1-3(b)(3), 12-8-61(b)(3).

I am requesting an absentee ballot for:

☒ All elections for the calendar year ending 12/31/2022

The following upcoming elections:

I am indefinitely confined due to age, illness, infirmity or disability and request ballots be sent to me for every election until I am no longer confined or fail to return a ballot.

! Applications submitted after deadline still valid for future elections

Clerk-entered applications still create child applications after deadline

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## 2022 Partisan Primary Deadlines

### Absentee Application Deadlines

Calendar Year & IC Requests: 5:00 p.m. August 5th, four days before Election Day

The deadline for **Calendar Year** and **Indefinitely Confined Voters**, (those who have a hard time getting to the polls because of age, illness, infirmity of disability) to request a ballot for the upcoming election is 5:00 p.m. on the Friday prior to Election Day.



Choices still available on MyVote after deadline

Child application will not generate in Partisan Primary after deadline!

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## 2022 Partisan Primary Deadlines

### Absentee Application Deadlines

#### Military Voters

Not required to be registered = can create record through MyVote at any time

Absentee Request Deadline = 8:00 p.m. Election Day

If away from home

noreply.WEC@wi.gov  
Online Voter Registration - **Chalcasnek, Natalie K** (Military)  
A voter in your municipality has registered to vote 07/04/2022

noreply.WEC@wi.gov  
Absentee Ballot Request - **Military** (Lastorday, Anthony)  
An absentee ballot request has been received from MyVote

Notification email(s) include Military status in subject line

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## WisVote Election Resources

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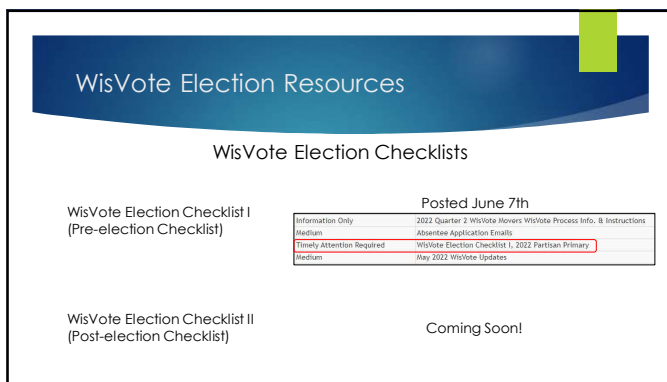
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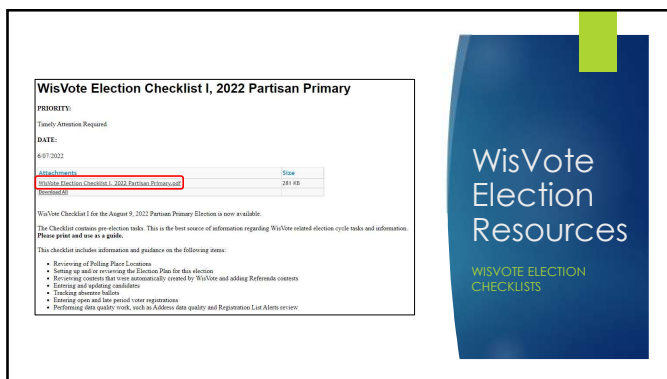
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# WisVote Election Resources

## WisVote Election Checklists

All pre-election tasks for WisVote!

Usable by Counties & Municipalities

Includes links to WisVote Manual!

<input type="checkbox"/> Absentee Options (Optional) <input checked="" type="checkbox"/> Election Plans and Absentee Options <input checked="" type="checkbox"/> Election Specific Absentee Options <b>Election Plans Deadline: June 15, 2022</b> <b>Election Specific Deadline: July 22, 2022</b>	<p>Absentee information should be entered into the Election Plans file no later than June 15, 2022. WisVote will automatically create election specific absentee information based on election plan absentee information 10 days before election day.</p> <p>WEC staff recommends entering information under the Election Plans file and using the "Copy Information" button if local absentee options are offered for every election type.</p> <p>Any additions/changes made after this time, will not be reflected in the election unless entered within the election under Election Specific Absentee Options.</p> <p>Information entered will appear on MyVote starting on June 20.</p>
<input checked="" type="checkbox"/> County Users Run Pre Canvass Reporting Unit List <input checked="" type="checkbox"/> Canvass Reporting System	<p>If the Reporting Units in WisVote do not match the way the voting equipment is being programmed, please contact the affected municipality immediately to determine the correct reporting unit information.</p>
<input type="checkbox"/> Review Contexts Created by WisVote in	<p>All regularly scheduled contexts will be automatically entered in:</p>

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# WisVote Election Resources

## WisVote Manual

Version 6 released June 27th!

Entire Manual Updated

Individual section updates will continue

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# WisVote Election Resources

## WisVote Manual

Full manual available in TLC

Must be logged in to access

Download complete manual  
Or individual sections

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## WisVote Reminders

Manual Section 3.11

### Pending Absentee Applications

All MyVote Absentee Applications are entered into WisVote!

Photo on file/not required = My Active Absentee...

Require Photo ID review = Pending Absentee...

System Views

- 1. My Active Absentee Applications
- 2. Pending Absentee Applications
- 3. Declined Absentee Applications
- 4. Accepted Absentee Applications
- 5. My Inactive Absentee Applications

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## WisVote Reminders

Manual Section 3.11

### Pending Absentee Applications

Access through Absentee Application Tile

Newest applications listed first

Only parent application needs action!

Inactive unless approved

<input type="checkbox"/>	Name	Vote	Jurisdiction	Absentee Per...	Application S...	Created On
<input type="checkbox"/>	Abanca, Rita...	OTOL...	CITY OF MAD...	Current Elect...	Online	6/21/2022 3...
<input type="checkbox"/>	Abanca, Rita...	OTOL...	CITY OF MAD...	Calendar Year	Online	6/21/2022 3...
<input type="checkbox"/>	WHITNEY...	7012...	CITY OF MAD...	Current Elect...	Online	6/21/2022 3...
<input type="checkbox"/>	WHITNEY...	7012...	CITY OF MAD...	Calendar Year	Online	6/21/2022 3...
<input type="checkbox"/>	Abanathy...	0000...	CITY OF MAD...	Current Elect...	Online	6/21/2022 11...
<input type="checkbox"/>	Abanathy...	0000...	CITY OF MAD...	Calendar Year	Online	6/21/2022 11...

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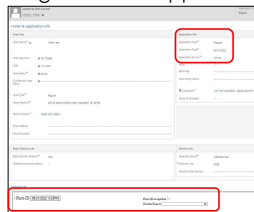
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WisVote Reminders

Manual  
Section  
3.11

### Pending Absentee Applications



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WisVote Reminders

Manual  
Section  
3.11

### Pending Absentee Applications

Cannot edit on Pending Absentee

Date = When MyVote application completed

Only MyVote can assign Online application Source

Online application ≠ Online Ballot!!!

Application Info	
Application Type *	Regular
Application Date *	6/21/2022
Application Source *	Online

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WisVote Reminders

Manual  
Section  
3.11

### Pending Absentee Applications

Photo ID attached to email & found in WisVote

Must check acceptable box if activating

Must provide decline reason if declining

Photo ID  
 Photo ID | 06/21/2022 3:37PM

Photo ID acceptable ☒

Decline Reason:
 

Personal photo  
 Eligible photo  
 Non-VI DMV product  
 Expired before prev General Election  
 Invalid ID  
 Duplicate application  
 Photo ID not provided  
 Missing Intelligibly Confirmed Signature

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WisVote Reminders

Manual Section 3.11

### Pending Absentee Applications

If declined, viewable on MyVote **My Voter Info** page

MY ABSENTEE STATUS				
Start here to request an absentee ballot	Absentee request denied. Please contact clerk.	Preparing your absentee ballot	Absentee ballot sent	Completed absentee ballot received.

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WisVote Reminders

### MyVote Absentee Emails

SAVE SAVE & CLOSE SAVE & NEW NEW CANCEL **SEND MYVOTE EMAIL** LETTERS DEACTIVATE

Any absentee notification email can be regenerated!

Send MyVote Email button appears if application source = online

Copy comes from ELRelierMyVote@wisconsin.gov

Send from parent application for IC/CY requests

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WisVote Reminders

Manual Section 2.4

 Reg List Alerts

### Data Quality

#### Reg List Alerts

Keep on top of alerts heading into Election Day

Felon/Duplicate matches created daily

Death matches created once/month

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WisVote Reminders

Manual Section 2.5

DMV Checks

SEND LETTER NO FURTHER ACTION RE... SAVE & CLOSE CANCEL AUDIT HISTORY

After reviewing, choose No Further Action Required

Clears DMV Check from grid

New DMV Check won't be created w/o voter record edit/update

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WisVote Reminders

Manual Section 2.5

Data Quality

DMV Checks

SAVE & CLOSE NEW CANCEL DEACTIVATE REQUEST CONFIDENTIAL LETTERS

VOTER RECORD  
Johnson, Jack

DMV Check Letter located in Voter Record

Can only be generated one at a time

No follow-up required; voter record remains active

DMV Check Non-Match L

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Questions?

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Upcoming WisVote Webinars

**WisVote Absentee: Definitive Pre-election Guide**  
Tuesday, July 26, 2022 10:00 a.m.

**WisVote Election Reconciliation**  
Tuesday, August 23, 2022 10:00 a.m.

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